



SCOTT T. LACHANCE
FIRE CHIEF

City Of Attleboro, Massachusetts

HEADQUARTERS OF THE FIRE DEPARTMENT

100 Union Street

Attleboro, Massachusetts 02703

508-222-2324 • Fax 508-223-2201

COMMERCIAL/INDUSTRIAL/GENERAL BUSINESS INSPECTION FORM

The purpose and the intent of commercial, industrial, and general business inspection is to prescribe minimum requirements and controls to safeguard life, property and public welfare from the hazards of fire and explosion created by the storage, handling or use of substances, materials or devices or from conditions hazardous to life, property and the public welfare.

The City Of Attleboro is mandated and authorized state law and City ordinance to conduct annual inspections of all commercial, industrial, and general businesses. The inspections will occur annual. The inspections shall be done in accordance with the fee schedule set by the municipal council as of July 1, 2014 unless otherwise officially modified by the council.

Some of the most essential fire codes that are included in the annual Fire Safety Inspection by the City of Attleboro Fire Department Officials are listed herein. Commercial property owners and managers should continuously review this checklist for the safety of the general public, employees and emergency responders. Fire inspectors The 527 CMR, MGL 148, and NFPA numbers referenced are Fires Codes which will be enforced by The Attleboro Fire Department.

Maintenance and service documentation is required where indicated by

*

Exits/Mean of Egress: Conditions which interfere with the efficiency and use of any fire protection equipment, or fire escapes, stairs, passageways, doors or windows liable to interfere with the egress of occupants or the operation of the fire department in case of fire are prohibited (CMR 527 1.06).

- _____ Exit doors unlocked/unblocked.
- _____ Exit access unobstructed
- _____ Exterior of exit doors are clear and operable.
- _____ Enclosed exit stairways clear and free of storage.
- _____ Exit lights are operable.
- _____ No added surface bolts/latches on exit doors.
- _____ Exit doors readily distinguishable as such, with no mirrors or other coverings over doors.

Comments/recommendations:

Fire Protection Systems: The owner, tenant or lessee of every building or structure shall be responsible for the care and maintenance of all fire protection systems, including equipment and devices, to insure that safety and welfare of the occupants (527 CMR 1.06 (2)). Conditions which interfere with the efficiency and use of any fire protection equipment are prohibited. Accumulations of grease on kitchen cooking equipment, or oil, grease or dirt upon, under or around any mechanical equipment are prohibited.

- _____ * Fire alarm, fire sprinkler and suppression systems are inspected and tested annually;
- _____ * Sprinkler fire pump is tested annually; documentation required
- _____ * Wet standpipe system is flow tested every year; documentation required.

_____ * Dry standpipe system is hydro-tested every 5 years;
documentation required

_____ Sprinkler/standpipe connections (FDC) is unobstructed, accessible,
appropriately sized, and clearly signed

_____ FDC caps in place and FDC couplings freely spin.

_____ Sprinkler heads are unobstructed with no storage with-in 18 inches
(36 inches for ESFR and Large Drop fire sprinklers).

_____ Sprinkler heads are free of paint, corrosion, or other debris.

_____ Sprinkler valve rooms are accessible and free of storage, and their
location identified by obvious signage with red background and white
letters.

_____ Fire alarm devices (pull stations, control panels, etc.) are
accessible.

_____ * Fire alarm monitored.

_____ Fire Alarm Control Panel (FACP) accessible and location
identified.

_____ Fire alarm system horns and strobes are not obstructed.

_____ * Kitchen hood suppression system inspected at 6 month intervals.

_____ * Kitchen hood vent system inspected and cleaned at required
intervals.

_____ Kitchen hood suppression system remote pull is accessible.

_____ * Fire extinguishers inspected annually.

_____ Fire extinguishers are accessible and mounted.

Comments/recommendations:

Fire Protection Assemblies: The owner, tenant or lessee of every
building or structure shall be responsible for the care and maintenance of
all fire protection systems, including equipment and devices, to insure
that safety and welfare of the occupants (527 CMR 1.06 (2)).

Conditions which interfere with the efficiency and use of any fire
protection equipment are prohibited. Obstructions to or on fire escapes,

stairs, passageways, doors or windows, liable to interfere with the egress of occupants or the operation of the fire department in case of fire are prohibited.

_____ Fire doors are operable by self-closing and latching.

_____ Fire doors are not wedged or propped open.

_____ * Roll down fire doors drop tested by outside testing agency each year; documentation required

_____ Fire rated walls, floor, and ceiling construction not breached

_____ No obstructions blocking operation of fire doors or access to doors.

Comments/recommendations:

Hazardous materials: Hazardous conditions arising from defective or improperly installed equipment for handling or using combustible, explosive or otherwise hazardous materials; and dangerous or unlawful amounts of combustible, explosive or otherwise hazardous materials is prohibited without a permit (527 CMR 1.06). Hazardous processes, compressed gas storage, CNG, and LPG, and other materials identified by inspectors require permits to store.

_____ Fire Department permit conspicuously posted and updated.

_____ Fire Department notified of any changes in chemical storage or processes; and in compliance and permitted as per CMR 33

_____ No open containers of flammable or combustible liquids; and storage areas appropriately permitted

_____ Flammable or combustible liquids not dispensed by gravity means.

_____ Material Safety Data Sheets (MSDS) are on site at panel, or in master box as per AFD SOP.

_____ AFD requires hazardous material placard maintained legible; and NFPA 704 signage in place

_____ Compressed and compressed flammable gas cylinders secured appropriately, signed and permitted.

_____ Fuel dispensing hoses are not worn or cracked.

_____ * Spray finishing in only approved areas (booth, etc.) and suppression system permitted

Comments/Recommendations:

Electrical: Hazardous conditions arising from defective or improperly used or installed electrical wiring, equipment or appliances is prohibited (527 CMR 1.06). Emergency lighting must be maintained and operable.

_____ * Emergency lights tested by outside agency each year.

_____ * Emergency generator is fully tested annually and permitted by AFD

_____ Extension cords not used in place of permanent wiring.

_____ Outlet/switch/electrical covers in place.

_____ Covers for junction boxes, panels, etc. are in place.

_____ Electrical rooms are identified by signage; signage must be clear and obvious

Comments/recommendations:

Housekeeping: Dangerous conditions which are liable to cause or contribute to the spread of fire or explosion in or on said premises, building or structure or endanger the occupants; accumulations of rubbish, waste, paper, boxes, shavings, or other combustible materials, or excessive storage of any combustible material; and dangerous or unlawful amounts of combustible, explosive or otherwise hazardous are

prohibited. The storage of excessive combustibles or high heat release materials shall be allowed under permits and conditions issued by the head of the fire department (527 CMR 1.06 and MGL 148).

_____ No accumulation of combustible waste.

_____ Electrical, mechanical, boiler rooms are accessible and free of storage.

_____ 3-foot clearance maintained around electrical panels.

_____ * Electrical equipment and motors free of debris and build-up (i.e. sawdust, lint, etc.) and serviced

_____ 3 foot clearance maintained around spray booth

_____ No combustible storage in spray booth or flammable liquid storage room.

Comments/recommendations:

Miscellaneous

_____ Street address numbers posted and clearly visible.

_____ No combustible decorative material in exit corridors or assembly occupancies

_____ * Privately-owned fire hydrants accessible and operational; flow test every 3 years.

_____ NG gas meters subjected to vehicle traffic protected from damage.

_____ Access road unobstructed; fire lanes marked and minimum of 18 feet

_____ If required, AFD KNOX Key Box installed, and keys updated.

Comments/Recommendations:

RISK ANALYSIS: The AFD will provide a fire and hazardous material risk analysis to the owner of the inspected property. The purpose of the analysis is identifying probable risks and mitigation strategies.